

Application for Refund of payment made through NTRP (Bharatkosh)

To,
The Principal Officer,
Mercantile Marine Department, Mumbai.

Refund Claim for payment made through NTRP (Bharatkosh)

Sir,

I am _____ (Name) served in the capacity of _____
(Rank) in the _____ (Organisation). I
have made the online payment through Bharatkosh. The detail of transaction (s) is/are as follows;

1. Purpose of Transaction _____
2. Total number of Transactions made including refund claim
 - i) _____ dated _____ amount _____.
 - ii) _____ dated _____ amount _____.
 - iii) _____ dated _____ amount _____.
 - iv) _____ dated _____ amount _____.
3. The transaction for which the refund is claimed ;
 - i) _____ dated _____ amount _____.
 - ii) _____ dated _____ amount _____.
4. Whether payment is made more than once for single service request? Yes /No
5. Whether single payment is made for multiple purposes? Yes /No
6. Whether any services are availed on the payments for which refunds claimed? Yes /No
7. Whether any separate payment is made for the same service request? Yes /No
If yes, The Transaction reference No. _____ & date _____

With reference to the refund of payment claimed, following documents are attached;

- a) Proof of Debit User account with the transaction details
- b) Original Receipt (GAR-6)
- c) Provisional Receipt
- d) Challan Receipt (GAR-7)

Any other request: _____

Therefore, it is requested to refund the fees to the same bank account from which the original payment was made. The details of the bank account are as follows;

Bank Name with Address:

Branch:

Account No.:

IFSC Code:

PAN No.

Yours faithfully,

Signature:

Name:

Mobile No.

E-mail ID:

MMD Mumbai

To,

Mr/Mrs/Ms: _____

Address: _____

Mobile No.: _____

E-mail: _____

Subject: Refund Claim for payment made through NTRP (Bharatkosh)

Sir/ Madam,

Your application dated _____ for refund of Rupees _____
has been received.

The documents submitted by you are:

- | | |
|--|----------|
| a. Proof of Debit User account | Yes / No |
| b. Original Receipt (GAR-6) | Yes / No |
| c. Provisional Receipt | Yes / No |
| d. Challan Receipt(GAR-7) | Yes / No |
| e. If Provisional Receipt UTR No. Verified | Yes / No |

Status of Transaction as shown in PFMS:

- | | |
|--|---|
| i. Transaction is | Successful / Failed / Aborted/Off-line slip generated |
| ii. Receipt is generated | Original / Provisional / Not generated |
| iii. Funds is Credited to PAO (Shipping) | Credited/ Not Credited |

Departments Verification:

- | | |
|--|----------|
| i. Whether Service is rendered by MMD/FC on the refund claim receipt | Yes / No |
| ii. Whether payment is made more than once for single service request | Yes / No |
| iii. Whether the User wants to avail services for the successful payment | Yes / No |

Your case has been scrutinised and verified as per the Charge-back and Refund Policy of Bharatkosh and the merit of the claim is;

Eligible
Not -Eligible

Mercantile Marine Department
Mumbai

Copy To: Pay & Accounts Office (Shipping), Mumbai
Copy To. BharatKosh (Through E-mail)