

## CHECK LIST No.18 – SALE OF FISHING VESSELS (Page 1 of 1)

## CLOSURE OF REGISTRY (Page 1 of 1)

No	<b><u>TO FOREIGN OWNER FURTHER PLYING / SCRAPPING</u> :</b> <b>The following documents are required</b>	Y/N
1	Is the Vessel sold for <b>scrapping</b> ? If yes Name and full address of the buyer is to be given.	
2	Permission from <b>DGS</b> regarding Sale of the vessel	
3	Copy of ‘ <b>Memorandum of Agreement</b> ’ to sell the vessel is required	
4	<b>* Original Board Resolution signed by the Company Secretary (or two directors) of the Seller</b> to (a). Execute the sale of the ship and (b). Authorising a person to sign the ‘Bill of Sale’ on behalf of the <b>Seller</b>	
NOTE : * <b>Common Seal</b> is <u>not</u> insisted on the board resolution. However, instruments for executing deeds such as Mortgage (Form 11), Power of Attorney, Bill of Sale (see item no. 8 below) etc as applicable shall be affixed with Common Seal.		
5	An affidavit in stamp paper indemnifying the Registrar of any liability whatsoever on the vessel from the date of registry to date of sale of the vessel	
6	<b>Copy of ‘Bill of Sale’</b> with common seal/duly notarized/authenticated as applicable. If vessel is sold in the high seas to an intermediary for onward sale to a ship breaker, copy of the Bill of Sale issued by such intermediary to a third party for scrapping the ship need not have common seal.	
7	<b>Originals of all statutory Certificates issued by DGS / MMD / IRS are to be surrendered to the issuer:</b> 1). Certificate of Registry 2) Certificate of Inspection & any other certificates as applicable	
8	The Name, Call Sign, Official Number and Digital Selective Call (MMSI) Number are to be surrendered by <b>the Seller</b> in writing signed by the authorised person <b>AND</b> an undertaking by him / evidence that the following are decommissioned (a). Mobile Station Licence (b). INMARSAT (c). Ship Security Alarm and (d). EPIRB.	
9	There should be no outstanding mortgage on the vessel.	
NOTES FOR OFFICE USE ONLY: i). Deletion Certificate is to be issued if the above requirements are complied with. ii). Reason for closing the Registry is to be recorded in the Register in Red ink (e.g. Scrapping / further plying). Update data in Computer for records. iii). Cancelled Certificate of Registry is to be forwarded to the DG together with a report thereof. iv). <b>For closing the registry, the vessel shall not have outstanding mortgages.</b> (No Encumbrance Certificate, after repayment of all mortgage dues, can be issued with the stipulation “This Certificate does not reflect encumbrances relating to clearing seafarers’ wages as well as depositing their provident fund contributions which remain owner’s obligation to fulfill”. v). The letter to DGS shall also state that the MMSI number has been surrendered by the Seller and 6). Indian Space Research Organisation (ISRO) is to be informed by a letter regarding the surrendering of MMSI number.		

**Note: - Photocopy of any documents enclosed / attached as per the checklist should be duly signed and stamped by the company authorised person only. Without aforesaid attestation and stamp no documents shall be accepted by this office.**

