

CHECK LIST No.21 – CONVERSION OF DUMB BARGE - CLOSURE OF REGISTRY

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No	The following documents are required	Y/N
1	Original Board Resolution signed by the Company Secretary or two Directors (If company) / letter from individual owner (If individual) regarding the decision to convert the vessel into a self propelled vessel and authorizing a person to sign documents on behalf of the owner.	
NOTE : Common Seal is <u>not</u> insisted on the board resolution. However, instruments for executing deeds such as Power of Attorney, Bill of Sale etc as applicable shall be affixed with Common Seal.		
2	Originals of all statutory Certificates issued by MMD and on its behalf by IRS are to be surrendered: (As applicable) 1). Certificate of Registry 2). Load Line 3). Certificate of Compliance issued under SPS code 4). IOPP 5). Sewage Pollution Prevention	
3	The Name, Call Sign, Official Number and Digital Selective Call (MMSI) Number are to be surrendered in writing signed by the authorised person AND an undertaking by him / evidence that the following, <u>as applicable</u> , are decommissioned (a). Mobile Station Licence (b). INMARSAT (c). Ship Security Alarm and (d). EPIRB.	
4	No outstanding lien / hypothecation at the time of closure of registry.	
NOTE FOR OFFICE USE ONLY: 1). Deletion Certificate would be issued if the above requirements are complied with.		

Note: - Photocopy of any documents enclosed / attached as per the checklist should be duly signed and stamped by the company authorised person only. Without aforesaid attestation and stamp no documents shall be accepted by this office.