

**CHECK LIST No.22 – TOTAL LOSS OF DUMB BARGES****CLOSURE OF REGISTRY**

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No	The following documents are required	Y/N
1	The owner may inform the Registrar and DG Shipping by a letter signed by an officer (not below the rank of Company Secretary) regarding the incident as soon as the incident has occurred.	
2	Report by DGS / MMD / P&I Club of the vessel confirming the total loss of the vessel	
3	The owner shall produce an affidavit on stamp paper regarding outstanding dues, wages etc. and indemnifying to the Registrar of any liability	
4	<b>Originals of all statutory Certificates are to be surrendered to the issuer:</b> 1). Certificate of Registry 2). Load Line Certificate 3). Sewage Pollution Prevention Certificate 4). Oil pollution Prevention Certificate 5). SPS Code Compliance 6). Any other as applicable	
7	a). The Name, Call Sign, Official Number and Digital Selective Call (MMSI) Number are to be surrendered by <b>the Seller in writing</b> signed by the authorised person. b). An undertaking by him / evidence that the following are decommissioned as applicable (a). Mobile Station Licence (b). INMARSAT (c). Ship Security Alarm and (d). EPIRB.	
8	There should be no outstanding lien on the vessel.	
9	If certificates are also lost along with the ship, the loss of such certificates shall be reported to the Police Department and advertised in two news papers one vernacular and the other in English (see Checklist no. 9)	

NOTES FOR OFFICE USE :i) Deletion Certificate is to be issued if the above requirements are complied with. ii) Reason for closing the Registry would be recorded in the Register in Red ink (e.g. Scrapping / further plying / Total loss). Update data in E-Governance for records. iii). A letter to DGS stating that the MMSI number has been surrendered by the Seller and vi) Indian Space Research Organisation (ISRO) is to be informed by a letter regarding the surrendering of MMSI number.

Note: - Photocopy of any documents enclosed / attached as per the checklist should be duly signed and stamped by the company authorised person only. Without aforesaid attestation and stamp no documents shall be accepted by this office.